

Purpose

To identify the assignment of administrative responsibilities to the superintendent, central office staff and building administrators

Definitions

N/A

Policy Statement

The legal authority of the Board of Education shall be transmitted through the superintendent and other personnel as shown in the organizational chart and in the line and staff relations within the school system. The superintendent has the authority to organize and reorganize the administrative structure of the system in line with the need for supervision and accountability. This organization will be depicted in a chart designed and distributed by the Superintendent

Personnel will be expected to refer matters requiring administrative action to the administrator to whom they are responsible. The administrator will refer such matters to the next higher authority when necessary.

The lines of authority on the organization chart represent direction of authority and responsibility based on the needs of the system. However, lines of authority should not restrict in any way a cooperative, working relationship of all staff members at all levels. When the staff is working together, the lines represent avenues for a two-way flow of ideas to improve the programs and services available to students in the school system.

Legal Reference			
Policy History	Adopted	Reviewed – Policy Committee February 7, 2022	Revised – June 14, 2005, 1 st Reading July 12, 2005, 2 nd Reading