

Allegany County Public Schools

Service Animal Access Request Checklist

School : _____

Student : _____ **DOB** ____/____/____ **Grade** ____

Type of Service Animal: _____ **Date:** ____/____/____

Is this student transported on an Allegany County Public School Bus? Y or N

The following checklist is to be completed by a central office supervisor once a written request for a Service Animal has been received by Superintendent of Schools.

Any "NO" responses may support denial of access.

CONSIDERATIONS	COMMENTS	YES	NO
1. Is the Service Animal trained?	Identify breed of Service Animal _____ The Service Animal is trained as a: • Hearing Service Animal • Guide Service Animal • Assistance Service Animal • Seizure Alert Service Animal • Mobility Service Animal • Psychiatric Service Animal • Autism Service Animal The "trained Service Animal" is not a • Skilled Companion Animal • Therapy Animal • Social Animal • Facility Animal • Trained Agility Animal • Police Animal • Search and Rescue Animal • Helping Animal • Support Animal		

2. Does the Service Animal perform task(s) or function(s) that might mitigate the student's disability?	• Hearing • Guiding • Retrieving Objects • Carrying Objects • Pulling a wheelchair • Opening doors • Seizure Alert • Allergen Alert • Diabetes Alert • Balance or Mobility • Assistance preventing or interrupting destructive or impulsive behavior • Other: _____ Or Has a medical professional confirmed the student's disability and need for a service animal?		
3. Does the Service Animal and its primary handler have satisfactory proof of training?	• Certificate from ADI¹ member organization provided? • Other proof of training? • Is it readily apparent that the dog is trained to do work or perform tasks for the disabled student? • If a school employee serves as the primary handler during school hours ask whether that school employee is or will be trained.		
4. Does the Service Animal have a current health certificate?	• Certificate of vaccinations from veterinarian provided? • Has the Service Animal been spayed or neutered? • Has the Service Animal been treated for fleas, ticks, and other parasites?		
5. Does the Service Animal meet all the Minimum Standards for a Service Animal?	Based on observation: • Service Animal is clean, well groomed and does not have an offensive odor; • Service Animal does not urinate or defecate in		

	inappropriate locations; • Service Animal does not solicit attention, visit or annoy any member of the general public; • Service Animal does not vocalize unnecessarily, i.e., barking, growling or whining; • Service Animal shows no aggression towards people or other animals; and • Service Animal does not solicit or steal food or other items from the general public.		
6. Does the Service Animal need a handler other than the child? If YES, please indicate the handler's name and relationship to student. _____ _____	• Has the handler been trained? • Has the handler passed the background check for the Allegany County Public Schools? • If the handler is someone other than the parent, has parental permission been obtained for the handler to work with the child?		
7. Does the parent of the child have liability insurance?	• Has parent provided proof of liability coverage to the Allegany County Public Schools? Liability Insurance Company: _____ Coverage Limit: _____ Certificate of Liability Insurance must be attached.		