

DIRECTORY INFORMATION

FILE: JRB-R1

In accordance with state law, the Allegany County Public School System WILL NOT release a student's directory information to any person or organization other than the following:

1. Persons or organizations who qualify to receive such information pursuant to the provisions of COMAR 13A.08.02 et seq (<http://www.dsd.state.md.us/COMAR/ComarHome.html>).
2. An organization of parents, teachers, students, or former students, or any combination of those groups, of the school (e.g., PTA, PTSA, PTO, Booster Club, Class Reunion Committee, after prom committee, etc.);
3. A representative of an accredited institution of higher education;
4. A member institution of the Maryland Higher Education Commission; or
5. A business that performs a contracted service to a school or the school system (e.g., photographer, yearbook, graduation materials, etc.).
6. Custodians of records may honor other requests for directory information provided they find the requests reasonably related to the mission and policies of the school system.

The Allegany County Public School System will disclose personally identifiable information only on condition that the party to whom disclosure is made will not disclose the information to any other party without prior written consent of the parent or eligible student. Allegany County Public Schools will seek assurance that disclosed information will be destroyed after the use for which it was intended.

Board Reviewed 11/10/15	Superintendent Approved 11/10/15
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